

**THE AMERICAN PHILOLOGICAL ASSOCIATION**

***FINANCIAL STATEMENTS***

**YEARS ENDED JUNE 30, 2007 AND 2006**

# THE AMERICAN PHILOLOGICAL ASSOCIATION

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## INDEPENDENT AUDITOR'S REPORT

**Board of Directors  
The American Philological Association  
Philadelphia, Pennsylvania**

We have audited the accompanying statements of financial position of The American Philological Association (a nonprofit organization) as of June 30, 2007 and 2006, and the related statements of activities, functional expenses, and cash flows for the years then ended. These financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The American Philological Association at June 30, 2007 and 2006, and the changes in its net assets and its cash flows for the years then ended, in conformity with U.S. generally accepted accounting principles.

*Briggs, Bunting & Dougherty, LLP*

**Philadelphia, Pennsylvania  
March 13, 2008**

# THE AMERICAN PHILOLOGICAL ASSOCIATION

## STATEMENTS OF FINANCIAL POSITION

June 30, 2007 and 2006

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	<u>2007</u>	<u>2006</u>
<b>ASSETS</b>		
Cash	\$ 79,016	\$ 39,564
Accounts receivable		
Grants and contributions	362,728	389,939
Other	81,879	52,721
Inventory	10,655	12,674
Prepaid expenses and deposits	26,775	28,615
Investments	4,084,190	3,716,772
Equipment, net of accumulated depreciation of \$16,271 in 2007 and \$13,496 in 2006	<u>3,210</u>	<u>4,535</u>
<b>Total assets</b>	<b><u>\$4,648,453</u></b>	<b><u>\$4,244,820</u></b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>LIABILITIES</b>		
Note payable	\$ 27,600	\$ 55,300
Accounts payable and accrued expenses	109,958	144,197
Fellowships payable	65,000	54,000
Deferred revenue	<u>102,926</u>	<u>101,120</u>
<b>Total liabilities</b>	<b><u>305,484</u></b>	<b><u>354,617</u></b>
<b>NET ASSETS</b>		
Unrestricted	1,986,305	1,836,696
Temporarily restricted	1,440,979	1,346,062
Permanently restricted	<u>915,685</u>	<u>707,445</u>
<b>Total net assets</b>	<b><u>4,342,969</u></b>	<b><u>3,890,203</u></b>
<b>Total liabilities and net assets</b>	<b><u>\$4,648,453</u></b>	<b><u>\$4,244,820</u></b>

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See accompanying notes

# THE AMERICAN PHILOLOGICAL ASSOCIATION

## STATEMENTS OF ACTIVITIES

Years ended June 30, 2007 and 2006

	2007				2006			
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
<b>REVENUES AND SUPPORT</b>								
Membership dues	\$ 233,854	\$ -	\$ -	\$ 233,854	\$ 228,813	\$ -	\$ -	\$ 228,813
Grants and contributions	52,456	64,671	208,240	325,367	95,003	211,346	131,850	438,199
Annual meeting revenue	280,852	-	-	280,852	269,935	-	-	269,935
Publication sales	22,347	-	-	22,347	23,045	-	-	23,045
Placement service fees	51,580	-	-	51,580	44,672	-	-	44,672
Royalties	48,015	-	-	48,015	38,516	-	-	38,516
Other income	33,872	-	-	33,872	33,510	-	-	33,510
Net assets released from restrictions	239,830	(239,830)	-	-	275,094	(275,094)	-	-
<b>Total revenues and support</b>	<b>962,806</b>	<b>(175,159)</b>	<b>208,240</b>	<b>995,887</b>	<b>1,008,588</b>	<b>(63,748)</b>	<b>131,850</b>	<b>1,076,690</b>
<b>EXPENSES</b>								
Program expenses								
Education	78,992	-	-	78,992	78,936	-	-	78,936
Outreach	61,571	-	-	61,571	55,207	-	-	55,207
Placement	75,223	-	-	75,223	63,889	-	-	63,889
Professional matters	32,379	-	-	32,379	30,593	-	-	30,593
Annual meeting	358,049	-	-	358,049	370,829	-	-	370,829
Publications	106,006	-	-	106,006	105,731	-	-	105,731
Research	221,737	-	-	221,737	212,686	-	-	212,686
Special projects	17,895	-	-	17,895	94,144	-	-	94,144
Supporting services								
Member services	52,846	-	-	52,846	49,561	-	-	49,561
General and administrative	32,999	-	-	32,999	43,761	-	-	43,761
Fundraising	47,524	-	-	47,524	95,087	-	-	95,087
<b>Total expenses</b>	<b>1,085,221</b>	<b>-</b>	<b>-</b>	<b>1,085,221</b>	<b>1,200,424</b>	<b>-</b>	<b>-</b>	<b>1,200,424</b>
<b>CHANGE IN NET ASSETS BEFORE OTHER CHANGES</b>	<b>(122,415)</b>	<b>(175,159)</b>	<b>208,240</b>	<b>(89,334)</b>	<b>(191,836)</b>	<b>(63,748)</b>	<b>131,850</b>	<b>(123,734)</b>
<b>OTHER CHANGES</b>								
Investment income	272,024	270,076	-	542,100	140,631	125,979	-	266,610
<b>CHANGE IN NET ASSETS</b>	<b>149,609</b>	<b>94,917</b>	<b>208,240</b>	<b>452,766</b>	<b>(51,205)</b>	<b>62,231</b>	<b>131,850</b>	<b>142,876</b>
<b>NET ASSETS</b>								
Beginning of year	1,836,696	1,346,062	707,445	3,890,203	1,887,901	1,283,831	575,595	3,747,327
<b>End of year</b>	<b>\$1,986,305</b>	<b>\$1,440,979</b>	<b>\$915,685</b>	<b>\$4,342,969</b>	<b>\$1,836,696</b>	<b>\$1,346,062</b>	<b>\$707,445</b>	<b>\$3,890,203</b>

See accompanying notes

# THE AMERICAN PHILOLOGICAL ASSOCIATION

## STATEMENT OF FUNCTIONAL EXPENSES

Year ended June 30, 2007

	Education	Outreach	Placement	Professional Matters	Annual Meeting	Publications	Research	Special Projects	Member Services	General and Administrative	Fund-Raising	Total
Salaries and benefits	\$24,685	\$17,331	\$40,092	\$20,816	\$ 56,724	\$ 29,721	\$146,092	\$ 4,125	\$13,377	\$22,255	\$14,879	\$ 390,097
Grants, awards, fellowships and honoraria	33,750	2,400	-	-	900	6,900	51,750	9,000	-	-	765	105,465
Bank service fees	44	7	1,132	3	7,792	19	45	35	148	-	642	9,867
Cosponsor share of joint revenue	-	-	-	-	84,774	-	-	-	-	-	-	84,774
Depreciation	190	127	438	127	480	274	829	-	-	310	-	2,775
Equipment rental and maintenance	85	78	1,502	36	34,986	122	596	-	-	159	-	37,564
Insurance	2,914	2,832	3,242	2,832	6,147	3,023	2,832	-	-	411	-	24,233
Meeting space rental	-	-	1,045	-	-	-	-	-	-	-	-	1,045
Occupancy	562	378	1,300	378	1,421	810	378	-	-	923	-	6,150
Photocopies	46	319	99	32	882	65	34	135	211	67	-	1,890
Postage and shipping	982	4,345	2,892	846	12,494	18,364	744	200	-	1,304	2,970	45,141
Printing and publications	1,177	20,154	4,406	407	25,501	31,597	581	-	2,955	104	7,472	94,354
Professional and management fees	1,346	3,711	4,878	1,105	57,150	6,350	910	4,000	35,991	2,502	18,000	135,943
Supplies	120	81	277	81	1,136	67	72	-	164	172	-	2,170
Telephone	201	281	670	153	1,017	284	153	-	-	240	759	3,758
Travel, meals and lodging	10,968	7,491	10,283	5,033	62,004	7,452	13,428	-	-	165	1,617	118,441
Other	1,922	2,036	2,967	530	4,641	958	3,293	400	-	4,387	420	21,554
	<u>\$78,992</u>	<u>\$61,571</u>	<u>\$75,223</u>	<u>\$32,379</u>	<u>\$358,049</u>	<u>\$106,006</u>	<u>\$221,737</u>	<u>\$17,895</u>	<u>\$52,846</u>	<u>\$32,999</u>	<u>\$47,524</u>	<u>\$1,085,221</u>

See accompanying notes

# THE AMERICAN PHILOLOGICAL ASSOCIATION

## STATEMENT OF FUNCTIONAL EXPENSES

Year ended June 30, 2006

	Education	Outreach	Placement	Professional Matters	Annual Meeting	Publications	Research	Special Projects	Member Services	General and Administrative	Fund-Raising	Total
Salaries and benefits	\$24,217	\$15,985	\$38,849	\$19,100	\$ 56,667	\$ 27,890	\$138,267	\$18,116	\$12,480	\$21,473	\$13,240	\$ 386,284
Grants, awards, fellowships and honoraria	35,407	2,757	-	357	3,257	6,057	50,262	9,000	-	1,508	-	108,605
Bank service fees	31	-	1,073	12	7,809	85	201	165	-	20	569	9,965
Cosponsor share of joint revenue	-	-	-	-	77,610	-	-	-	-	-	-	77,610
Depreciation	302	203	660	203	764	434	203	-	-	533	-	3,302
Equipment rental and maintenance	107	685	2,525	49	28,617	154	72	-	-	883	190	33,282
Insurance	3,093	3,006	579	3,006	5,250	3,208	3,010	-	-	3,299	-	24,451
Meeting space rental	-	-	-	-	344	-	-	-	-	-	450	794
Occupancy	546	367	1,194	367	1,382	785	367	-	-	964	-	5,972
Photocopies	5	66	-	19	-	-	274	1,000	-	56	-	1,420
Postage and shipping	1,019	4,248	2,487	786	17,055	17,040	924	1,000	1,532	1,581	1,799	49,471
Printing and publications	570	17,049	3,490	507	30,294	38,220	643	-	556	719	5,634	97,682
Professional and management fees	1,279	4,237	4,614	868	62,606	4,456	1,757	60,000	34,993	3,155	65,770	243,735
Supplies	230	163	504	155	1,608	430	330	-	-	407	-	3,827
Telephone	201	220	497	153	2,745	266	946	-	-	314	405	5,747
Travel, meals and lodging	9,743	4,979	5,399	4,454	64,146	5,924	10,747	2,863	-	5,775	6,735	120,765
Other	2,186	1,242	2,018	557	10,675	782	4,683	2,000	-	3,074	295	27,512
	<u>\$78,936</u>	<u>\$55,207</u>	<u>\$63,889</u>	<u>\$30,593</u>	<u>\$370,829</u>	<u>\$105,731</u>	<u>\$212,686</u>	<u>\$94,144</u>	<u>\$49,561</u>	<u>\$43,761</u>	<u>\$95,087</u>	<u>\$1,200,424</u>

See accompanying notes

# THE AMERICAN PHILOLOGICAL ASSOCIATION

## STATEMENTS OF CASH FLOWS

Years ended June 30, 2007 and 2006

	<u>2007</u>	<u>2006</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
<i>Change in net assets</i>	\$ 452,766	\$ 142,876
<i>Adjustments to reconcile change in net assets to net cash provided by (used for) operating activities</i>		
Net realized and unrealized gain (loss) on investments	(307,807)	56,312
Depreciation	2,775	3,302
Contributions restricted for long-term purposes	(208,240)	(131,850)
(Increase) decrease in		
Accounts receivable	88,553	(138,457)
Inventory	2,019	3,953
Prepaid expenses and deposits	1,840	6,291
Increase (decrease) in		
Accounts payable and accrued expenses	(34,239)	60,154
Fellowships payable	11,000	-
Deferred revenue	<u>1,806</u>	<u>9,396</u>
<b>Net cash provided by operating activities</b>	<u>10,473</u>	<u>11,977</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of investments	(509,771)	(540,506)
Proceeds from sale of investments	450,160	489,090
Purchase of equipment	<u>(1,450)</u>	<u>(6,068)</u>
<b>Net cash used for investing activities</b>	<u>(61,061)</u>	<u>(57,484)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Repayment of note payable	(27,700)	(27,700)
Proceeds from contributions received for long-term purposes	<u>117,740</u>	<u>28,800</u>
<b>Net cash provided by financing activities</b>	<u>90,040</u>	<u>1,100</u>
<b>Net increase (decrease) in cash</b>	39,452	(44,407)
<b>CASH</b>		
Beginning of year	<u>39,564</u>	<u>83,971</u>
End of year	<u>\$ 79,016</u>	<u>\$ 39,564</u>
<b>SUPPLEMENTAL INFORMATION</b>		
Interest paid	<u>\$ 2,765</u>	<u>\$ 3,943</u>

See accompanying notes



# THE AMERICAN PHILOLOGICAL ASSOCIATION

## NOTES TO FINANCIAL STATEMENTS

June 30, 2007 and 2006

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### (1) NATURE OF OPERATIONS

The American Philological Association (the "**Association**") is a nonprofit organization founded in 1869 by "professors, friends and patrons of linguistic science." It is now the principal learned society in North America for the study of ancient Greek and Roman languages, literatures and civilizations. While the majority of its members are university and college classics teachers and libraries, members also include scholars in other disciplines, primary and secondary school teachers and interested lay people. For over a century, this community has relied on the Association to produce several series of scholarly books and texts; the journal, *Transactions of the American Philological Association*; and an annual meeting in conjunction with the Archaeological Institute of America. In addition, the Association fosters programs to reassert the importance of primary and secondary school teaching and provide more support for improved pedagogy at all levels of teaching; improves working conditions and scholarly opportunities for university and college teachers; increases communication with audiences beyond its membership; makes sure the Association's research program is appropriate for the needs of the profession; and coordinates and systematizes data collection in order to provide an accessible and reliable information base to support Association goals.

The Association is now conducting a capital campaign to raise an Endowment for Classics Research and Teaching that will enable it to create sophisticated and accessible research tools for classics teachers and scholars; develop the next generation of inspired, diverse teachers of classics and classical languages; and support wider public understanding and appreciation of classical civilization.

### (2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of Accounting**

The financial statements have been prepared on the accrual basis of accounting. Accordingly, revenues are recognized when earned and expenses are recognized when incurred.

#### **Financial Statement Presentation**

The Association reports information regarding its financial position and activities according to three classes of net assets as follows:

##### ***Unrestricted net assets***

Net assets that are not subject to donor-imposed restrictions.

##### ***Temporarily restricted net assets***

Net assets that are subject to donor-imposed restrictions that will be satisfied by actions of the Association and/or the passage of time. When a restriction is satisfied, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as "**net assets released from restrictions.**"

##### ***Permanently restricted net assets***

Net assets that are subject to donor-imposed restrictions that neither expire by passage of time, nor can be satisfied by actions of the Association.

#### **Accounting Estimates**

In preparing financial statements in conformity with generally accepted accounting principles, management makes estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, as well as the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

# THE AMERICAN PHILOLOGICAL ASSOCIATION

## NOTES TO FINANCIAL STATEMENTS

June 30, 2007 and 2006

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### **Concentration of Credit Risk**

Financial instruments which potentially subject the Association to concentrations of credit risk are cash and accounts receivable. The Association maintains its cash at various high-quality financial institutions. At times, these deposits may exceed federally insured limits. The composition of grants and contributions is disclosed in Note 3. Other accounts receivable consist primarily of membership dues, royalties and placement fees.

### **Inventory**

Inventory is reported at cost using the first-in, first-out method and consists primarily of books.

### **Investments**

Investments in equity securities with readily determinable fair values and all investments in debt securities are reported at fair value, as determined by quoted market prices, with gains and losses included in the statement of activities. Dividend and interest income is recorded as earned. Restricted investment income whose restrictions are satisfied in the same period are reported as unrestricted.

The Association invests in a professionally managed portfolio that includes various types of securities (**See Note 4**). Such investments are exposed to market and credit risk. Due to the level of risk associated with such investments and the level of uncertainty related to changes in the value of such investments, it is at least reasonably possible that changes in the near term would materially affect investment balances and the amounts reported in the financial statements.

### **Equipment**

The Association capitalizes expenditures for equipment in excess of \$500. Equipment is reported at cost if purchased, or at fair value on the date of donation if donated. Depreciation is recorded using the straight-line method over the estimated useful lives of the assets.

### **Fellowships Payable**

Unconditional fellowships authorized but unpaid at year-end are reported as liabilities. The fellowships payable at June 30, 2007 are expected to be paid in 2008.

### **Membership Dues**

Membership dues are recognized as revenue in the year to which they relate. Accordingly, membership dues received in advance of the applicable year are included in deferred revenue in the accompanying statement of financial position.

### **Grants and Contributions**

Grants and contributions received are recorded as unrestricted, temporarily restricted or permanently restricted net assets depending on the absence or existence and nature of any donor restrictions. Donor-restricted grants and contributions whose restrictions are satisfied in the same period are reported as unrestricted.

Unconditional grants and contributions are recognized as revenue when the related promise to give is received. Conditional grants and contributions are recognized as revenue when the conditions are satisfied.

The Association receives a significant amount of donated time from a substantial number of volunteers without compensation for its various program and supporting services. The financial statements do not reflect the value of these contributed services since they do not meet the criteria for recognition.

# THE AMERICAN PHILOLOGICAL ASSOCIATION

## NOTES TO FINANCIAL STATEMENTS

June 30, 2007 and 2006

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### Annual Meeting

The Association holds its annual meeting with another learned society, the Archaeological Institute of America ("**AIA**"). Registrants pay a single registration fee and may attend sessions organized by either society. The Association administers registration and the overall meeting schedule; AIA administers the exhibit show and certain joint events. Revenue from registration fees and the exhibit show and certain expenses are shared equally by the two societies. However, each society is individually responsible for the costs of putting on its own sessions and also retains all revenue for its own publications or special events. These financial statements include the joint activities that are shared by the two societies and the Association's separate activities that occur during the annual meeting. AIA's share of the joint activities is reported as "**cosponsor share of joint revenue**" in the accompanying statements of functional expenses.

### Special Projects

During 2004, the Association received a grant of \$256,000 from the Andrew W. Mellon Foundation to develop improvements to the database architecture of the online version of *l'Annee philologique* and to test the possibility of self-submission of materials to the database by authors and publishers. This project concluded in 2007. All costs attributable to this project are categorized as a "**Special Projects**" expense in the statements of activities and functional expenses.

### Functional Allocation of Expenses

The costs of providing the various programs and supporting services have been summarized on a functional basis in the statement of activities. Accordingly, certain expenses have been allocated based upon the programs and supporting services benefited.

### Income Taxes

The Association is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code; therefore, no provision or liability for income taxes is included in the accompanying financial statements.

## (3) GRANTS AND CONTRIBUTIONS RECEIVABLE

Grants and contributions receivable at June 30 consisted of the following:

	<u>2007</u>	<u>2006</u>
Grants receivable from the National Endowment for the Humanities	\$169,178	\$286,889
Contributions receivable from individuals for the Endowment for Classics Research and Teaching ( <b>See Note 7</b> )	<u>193,550</u>	<u>103,050</u>
	<u>\$362,728</u>	<u>\$389,939</u>

The grants and contributions receivable are expected to be collected as follows:

In less than one year	\$244,778
In one to five years	<u>138,950</u>
	383,728
Less discount to present value (at 6%)	<u>21,000</u>
	<u>\$362,728</u>

The Association has also received conditional grants from the National Endowment for the Humanities in the amount of \$640,000. The Association must raise matching contributions of \$2,500,000 by January 31, 2011 in order to receive these grants.

# THE AMERICAN PHILOLOGICAL ASSOCIATION

## NOTES TO FINANCIAL STATEMENTS

June 30, 2007 and 2006

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### (4) INVESTMENTS

Investments at June 30 consisted of the following:

	<u>2007</u>	<u>2006</u>
Mutual funds		
Equity	\$2,310,901	\$1,894,113
Fixed income	<u>1,773,289</u>	<u>1,822,659</u>
	<u>\$4,084,190</u>	<u>\$3,716,772</u>

Investment income for the year ended June 30 consisted of the following:

	<u>2007</u>	<u>2006</u>
Interest and dividends	\$ 234,293	\$ 322,922
Net realized and unrealized gain (loss)	<u>307,807</u>	<u>(56,312)</u>
	<u>\$ 542,100</u>	<u>\$ 266,610</u>

### (5) NOTE PAYABLE

In connection with the Association's "Barrington Atlas of the Greek and Roman World" project, the Association has executed a note payable to the project director in the amount of \$108,000. The note is payable in four annual installments from October 2004 to October 2007, plus interest on the final three installments at the lesser of 5% or the prime rate. The balance of the note payable was \$27,600 at June 30, 2007 and \$55,300 at June 30, 2006.

### (6) TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets at June 30 consisted of grants and contributions and investment income restricted for the following purposes:

	<u>Balance</u> <u>June 30, 2006</u>	<u>Additions</u>	<u>Released</u>	<u>Balance</u> <u>June 30, 2007</u>
Professional matters	\$ 293,701	\$ 53,231	\$ 32,379	\$ 314,553
Publications	450,951	108,882	2,818	557,015
Fellowships	376,135	112,549	49,257	439,427
Improvements to the database				
architecture of L'Annee Philologique	17,834	35	17,869	-
American Office of L'Annee Philologique	207,441	52,800	137,507	122,734
Research and teaching ( <i>See Note 1</i> )	<u>-</u>	<u>7,250</u>	<u>-</u>	<u>7,250</u>
	<u>\$1,346,062</u>	<u>\$334,747</u>	<u>\$239,830</u>	<u>\$1,440,979</u>

# THE AMERICAN PHILOLOGICAL ASSOCIATION

## NOTES TO FINANCIAL STATEMENTS

June 30, 2007 and 2006

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### (7) PERMANENTLY RESTRICTED NET ASSETS

Permanently restricted net assets at June 30 consisted of the following:

	<u>2007</u>	<u>2006</u>
Pearson bequest – income is restricted for fellowships	\$204,150	\$204,150
Goodwin bequest – income is unrestricted	60,728	60,728
Coffin Fellowship – income is restricted for fellowships	61,679	61,679
Endowment for Classics Research and Teaching – income is restricted for purposes described in Note 1	338,990	130,750
The American Philological Association Campaign – income is:		
Restricted for publications	112,563	112,563
Restricted for professional matters	55,030	55,030
Unrestricted	<u>82,545</u>	<u>82,545</u>
	<u>\$915,685</u>	<u>\$707,445</u>

### (8) OPERATING LEASE

The Association leases office facilities from the University of Pennsylvania under a noncancelable lease that has expired. The Association and the University of Pennsylvania are currently negotiating a new lease agreement. Rent expense for these facilities was \$6,150 for 2007 and \$5,972 for 2006.

### (9) PENSION PLAN

The Association participates in a defined contribution plan through the University of Pennsylvania. For an eligible employee's contribution of 5% of annual salary, the Association contributes 9% of an employee's salary to the plan. Total pension expense was approximately \$17,800 for 2007 and \$17,500 for 2006.

### (10) COMMITMENTS

The Association and AIA have entered into agreements with hotels providing room accommodations for its annual meetings from 2008 through 2012. These agreements include a guarantee by the Association that a minimum number of rooms will be rented by meeting attendees. The Association and AIA intend to hold the annual meeting at the scheduled hotels.