

Refund of Fees for 2014 Joint Annual Meeting for Advance Registrants Unable to Attend the Meeting

APA and AIA are very sorry that some members were unable to attend the annual meeting because of travel problems caused by recent severe weather. The Associations carry insurance that will enable them to offer refunds to registrants whose flights were cancelled and who could not obtain new reservations in time to attend the meeting. To request your refund, please fill out the form below and return it to the APA Office by e-mail (apameetings@sas.upenn.edu). You may request refunds for registration and publication fees only. The APA must **receive** all refund requests by **January 31, 2014**.

- **Contact information**

Your Name: _____

Your Mailing Address: _____

Your E-mail Address: _____

Amount of Refund Requested: \$_____

Note: Each refund will be issued in the manner in which the fee was originally paid, *i.e.*, credit card or check. APA/AIA expect that review of claims by its insurance company will be complete in time to make all refunds by April 1, 2014.

- **Details of Original Flight:**

(Much of the information below may be found on your e-ticket confirmation and, if one was issued, your e-notice of cancellation.)

Date: _____

Flight Number: _____

Airline: _____

Departure City: _____

Method of Cancellation Notice from the Carrier (email, phone message, etc):

- **Brief explanation why you were unable to attend:**

- **Any additional details that you believe will be helpful:**