



# AIA/SCS Joint Annual Meeting

January 5-10, 2021



  
SOCIETY FOR  
CLASSICAL  
STUDIES  
ΒΥΧΗΚΙΑΤΡΟΣ  
ΤΑΓΡΑΜΜΑΤΑ  
FOUNDED IN 1869 AS THE AMERICAN  
PHILOLOGICAL ASSOCIATION

## Guide for Attendees



# The Gallery

## Sessions Gallery is the Hallway to your conference

- You will be able to login using your registered email:  
<https://aia-scs-2021.secure-platform.com/a/organizations/main/home>
- Gallery is the “Hallway” to your conference. In the gallery you will be able to browse through the schedule and find the session you will be presenting in.

**AIA/SCS Joint Annual Meeting**  
January 5-10, 2021

HOME REGISTER SUPPORT SCHEDULE SUBMIT HANDOUT

**Login to Access the Virtual Program**

Email Address \*

Password \* [lost password?](#)

☐ remember me

Please Note: Login is for individuals who have already created an account in the virtual meeting platform. The account information is different than that for the AIA and SCS membership systems and websites.

Welcome to the AIA/SCS 2021 Virtual Annual Meeting platform. The 2021 Annual Meeting was originally scheduled for January 7-10 in Chicago, IL, but due to the COVID-19 pandemic we decided to make it a completely virtual event. The event will be held over a slightly longer time frame, Tuesday, January 5th through Sunday, January 10th, so that there are fewer conflicts with concurrently scheduled events and to avoid zoom fatigue.

The virtual event will still feature the many academic paper sessions, workshops, colloquia, roundtables, and other events that are part of our in-person meeting. We are also examining ways to integrate the social aspect that allows attendees to connect with their colleagues each year. The platform will also feature an online exhibit hall where university presses, booksellers, and others can present their latest publications and offerings and interact directly with attendees.

**REGISTRATION**  
Registration is now open. We have been able to reduce our registration fees by over 50% in most cases. You can register online by clicking the link below or by printing out and mailing in the [downloadable registration form](#). **Paper forms should be mailed in by December 11<sup>th</sup> to ensure they are received and entered into the virtual meeting system.** Late registrations may not be processed by meeting start date. We encourage everyone to use the online form for registration.

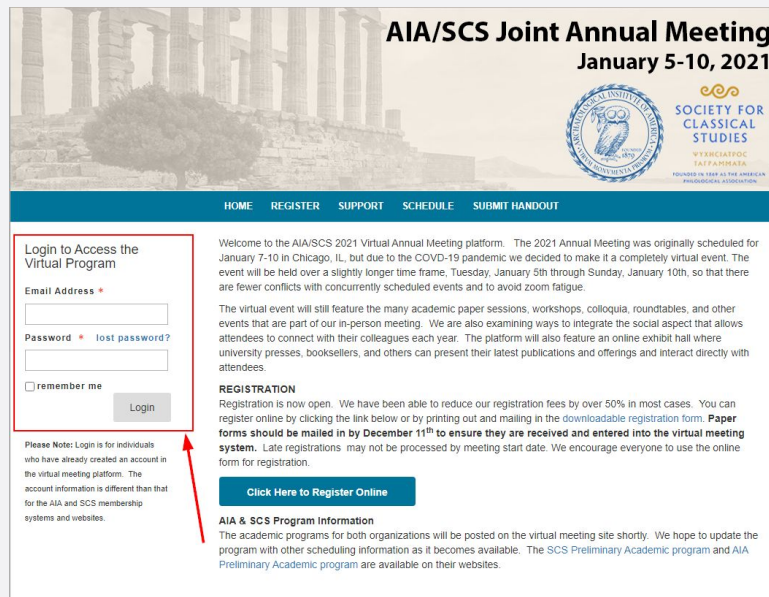
[Click Here to Register Online](#)

**AIA & SCS Program Information**  
The academic programs for both organizations will be posted on the virtual meeting site shortly. We hope to update the program with other scheduling information as it becomes available. The [SCS Preliminary Academic program](#) and [AIA Preliminary Academic program](#) are available on their websites.

# Logging into the Gallery

## Using your registered email to log into the gallery

1. Follow this link to log into the conference gallery:  
<https://aia-scs-2021.secure-platform.com/a/organizations/main/home>
2. On the left hand side of the screen, enter your **Email Address** and **Password**
3. Select **Login**



**AIA/SCS Joint Annual Meeting**  
January 5-10, 2021

HOME REGISTER SUPPORT SCHEDULE SUBMIT HANDOUT

**Login to Access the Virtual Program**

Email Address \*

Password \* [lost password?](#)

☐ remember me

Login

Please Note: Login is for individuals who have already created an account in the virtual meeting platform. The account information is different than that for the AIA and SCS membership systems and websites.

Welcome to the AIA/SCS 2021 Virtual Annual Meeting platform. The 2021 Annual Meeting was originally scheduled for January 7-10 in Chicago, IL, but due to the COVID-19 pandemic we decided to make it a completely virtual event. The event will be held over a slightly longer time frame, Tuesday, January 5th through Sunday, January 10th, so that there are fewer conflicts with concurrently scheduled events and to avoid zoom fatigue.

The virtual event will still feature the many academic paper sessions, workshops, colloquia, roundtables, and other events that are part of our in-person meeting. We are also examining ways to integrate the social aspect that allows attendees to connect with their colleagues each year. The platform will also feature an online exhibit hall where university presses, booksellers, and others can present their latest publications and offerings and interact directly with attendees.

**REGISTRATION**

Registration is now open. We have been able to reduce our registration fees by over 50% in most cases. You can register online by clicking the link below or by printing out and mailing in the downloadable registration form. **Paper forms should be mailed in by December 11th to ensure they are received and entered into the virtual meeting system.** Late registrations may not be processed by meeting start date. We encourage everyone to use the online form for registration.

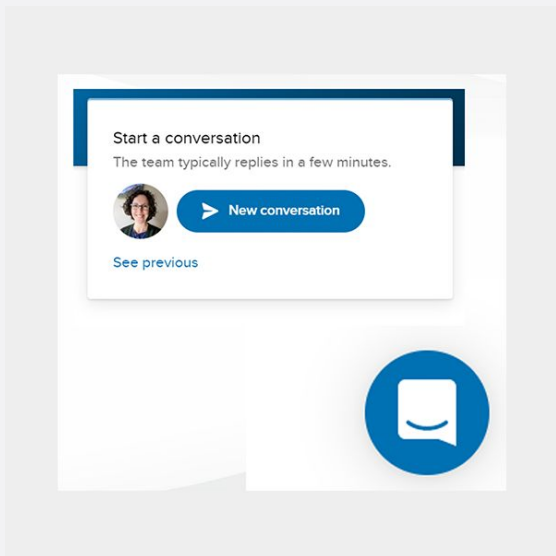
[Click Here to Register Online](#)

**AIA & SCS Program Information**

The academic programs for both organizations will be posted on the virtual meeting site shortly. We hope to update the program with other scheduling information as it becomes available. The SCS Preliminary Academic program and AIA Preliminary Academic program are available on their websites.

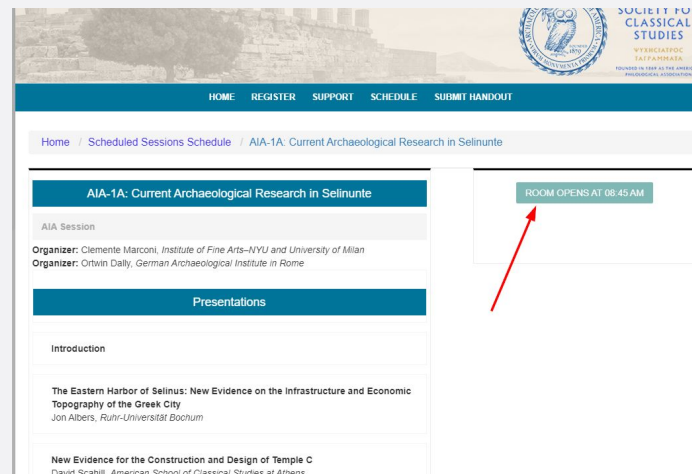
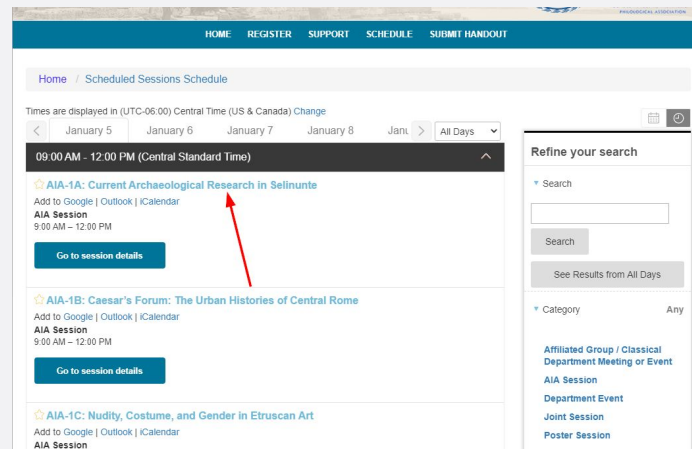
# How We Work With You - Live Event

- Once you are signed in, select **Schedule** to find the conference schedule.
- Browse through the schedule to find your session.
- If you run into any issues, select the **Live Chat Widget** on the bottom right of the gallery. This will connect you with OpenWater Live Support who can point you in the right direction or send you direct links to any session.



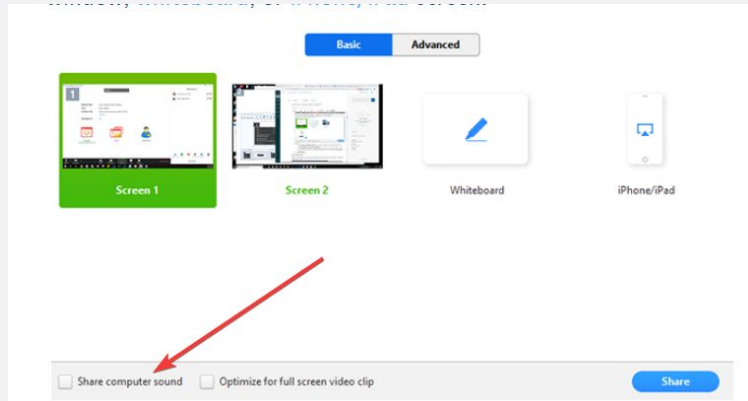
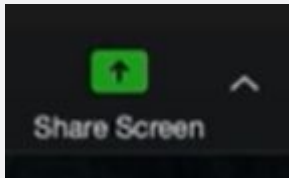
# Joining Your Session

- Find your session and select **The title of the session**.
- On the left side of the screen is your **Session Information**. On the right side of the screen is where you will be able to start your meeting.
  - As an attendee you will **only** be able to join your session at the official start time. prior to the schedule start time. A message will display reading **MEETING STARTS AT X:XX AM / PM**
  - When it is the official start time for the session, that message will change to a button that says **JOIN MEETING**. Click to join the meeting.



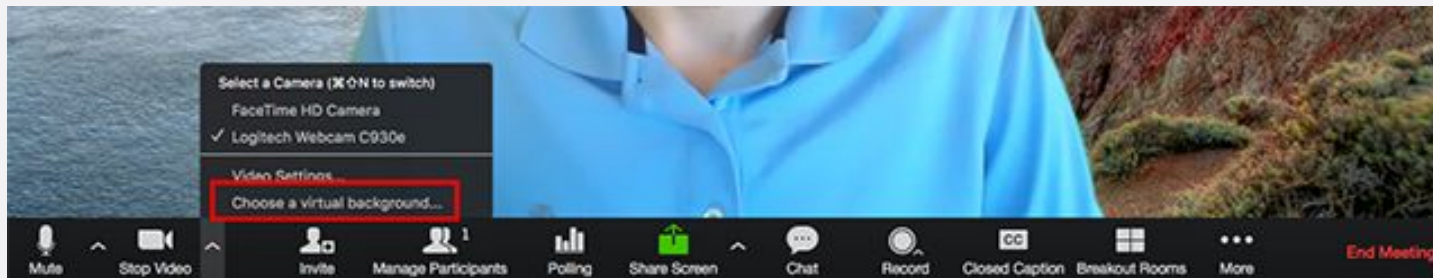
# Screen Sharing Best Practices

- In your meeting you may want to share your screen to show a presentations and / or a pre-recorded video.
- To do this, click **Share Screen** in the Zoom toolbar.
- You can choose which screen, application, or page you'd like to share.
- OpenWater recommends sharing an **Application** vs an entire screen, as this will limit the chances of unwanted popups or notifications from displaying in your meeting.
- If you will be sharing a pre-recorded video, **make sure you select Share Computer Sound** before you select share. This will play sounds directly from your computer rather than picking up sound from your microphone. We also recommend **Muting Yourself** to prevent any sound feedback while you're sharing.
- We **do not** recommend clicking **Optimize full screen video clip**. This will compress your video and make it too choppy and make most text in a video illegible.



# Set Your Virtual Background

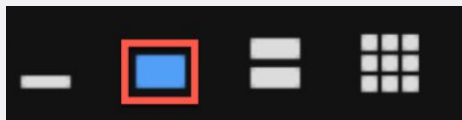
- If you are sharing your camera, you can choose to have a **Virtual Background**. To do this, click on the arrow next to **Start Video** and **Choose a Virtual Background**
- The virtual background will work even if you don't have a green screen. If you have a bookshelf or a lot of angles, the virtual background won't work well.



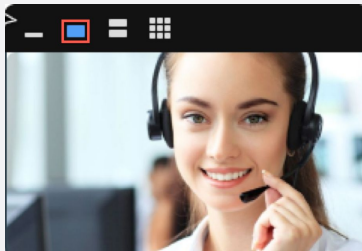


# Camera Views

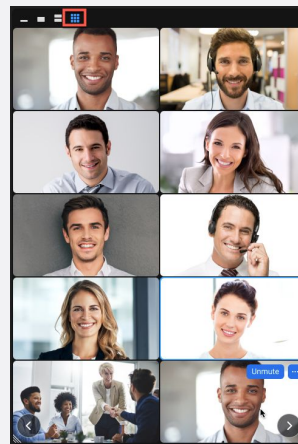
- All attendees can control their own camera views.
- There are two main camera views
  - Active Speaker view: Only the person who is currently speaking will be displayed.
  - Gallery Grid View: All active cameras will be displayed.
- To change the view find the **Speaker Control Strip** at the top right of the screen (only appears when there is more than one active camera)



Active Speaker View



Gallery Grid View





# Chat

- The **Chat** feature can be used to communicate with hosts and other attendees.
- To access the chat feature, select the **Chat** icon in your Zoom toolbar.
- Depending on your meeting settings, you will be able to either chat with Everyone or Privately Message other attendees.
- You can use the Chat feature to also upload files

